



TOWN OF FRANKLIN RESOLUTION 22-07

Creation of the Joint Budget Subcommittee

WHEREAS, it has been determined to be in the Town's interest to establish a Joint Budget Subcommittee (hereinafter "Subcommittee") whose purpose will be to promote communication and collaboration during the Town's annual operating budget process.

NOW THEREFORE, BE IT RESOLVED THAT:

1. Joint Budget Subcommittee (hereinafter "Subcommittee") is hereby established.
2. The Subcommittee's responsibilities shall include:
 - promoting collaboration among the three most relevant finance related committees who are involved in the to the Town's annual operating budget process: Town Council, School Committee and Finance Committee;
 - promoting broader communication and public engagement on the Town's annual operating budget;
 - keeping their respective board or committee members informed of the Subcommittee's work and providing updates;
 - meeting at least once a year during the annual budget process to achieve the responsibilities of the Subcommittee;
 - meeting as often as necessary to achieve Subcommittee goals;
 - maintaining institutional knowledge of short and long range budget forecasts;
 - assisting the Town Administrator and Superintendent of Schools to develop strategies for meeting projected budget shortfalls; and
 - serving as an ombudsman to the town's annual operating budget process
3. Membership of the Subcommittee shall consist of:
 - 4 members of the Town Council, who shall be the four members appointed to the Town Council Budget Subcommittee;
 - 3 Members of the School Committee, who shall be the three members appointed to the School Committee Budget Subcommittee; and
 - 4 Members of the Finance Committee, who shall be the four members appointed to the Finance Committee Operating Budget Subcommittee.
4. Membership shall be based on the procedures outlined by each individual Board that comprises the Subcommittee; and
5. Subcommittee shall be advisory only and will not supersede any legal obligation under Massachusetts General Law or within the Franklin Town Charter or Town Code.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council